

MINUTES

Minutes of the Board of Directors Executive Session Meeting for the Murrayhill Woods Condominium Owners Association held at 6:00pm on February 7, 2022 via Zoom at remote locations.

Call to Order: President Patty Higham called the meeting to order at 6:08 PM

Quorum Present: Yes

Board Members in attendance: Patty Higham, President
Missy Hughes, Secretary
Jeremy Letendre, Treasurer
Aaron Dent, Director
Nicole Stewart, Director
Bryan Hall, Director
Melissa Hartvigsen, Director

Board Members absent: None

Others in attendance by invitation: Mark Vandervest, Community Manager
Cindy Vandervest, Office Manager
Sunny Arruda, Exec Assistant
FRESH START Real Estate, Inc.

Guests in attendance: None

Proof of Notice: sent to all board members by email on Feb 1, 2022

Executive Session: President Patty opened the meeting by welcoming the board members to the Zoom Executive Session meeting of the HOA.

Executive Session: There was discussion regarding meeting protocols, Board member vs. member participation, meeting conduct, and the Association's contractor selection process. An affiliated business arrangement disclosure was presented by management for review and comment. The board also referenced and discussed the association's Bylaws as they relate to the above-described topics. Each member present added their comments to all items discussed.

Schedule Next Meeting(s):

February 15, 2022 at 6:00 PM: Special meeting of the Board of Directors
RE: Insurance renewal Q & A
Vern Newcomb of ABI Insurance at 6:15 PM
David Snyder of American Family Insurance at 6:45 PM

March 28, 2022 @ 6:00 PM Regular Meeting of the Board of Directors

Adjournment: President Patty adjourned the ~~executive~~ meeting at 7:30 pm.

Submitted by

FRESH START Real Estate, Inc. ~ Community Manager.